

## President's Cabinet Meeting Minutes

September 11, 2023

1. Postsecondary Aligned Advising Convening, September 20: TBR is requesting five representatives from each institution. Because we will need to send executive staff members, the active shooter tabletop for the Harriman campus will have to be re-scheduled. Marsha Mathews will work with Chief Wright to re-schedule. Teresa Duncan and Diane Ward will each send one representative to the convening; Jamie Stringer will attend with two others from his division.
2. Policy GA-18-07 Mobile Device: Keri Phillips brought this policy with only editorial changes (replacing "institution" with "Roane State Community College," etc.) Cabinet approved the changes.
3. Policy GA-18-03: Electronic Information Systems (Email): This policy update has already been approved; however, final adoption was waiting until retirees could be formally notified (by email and letter) that they would be losing RSCC email accounts in December. An open forum for retirees has been scheduled for October 3.
4. Enrollment Update: Jamie Stringer reported that headcount is up 4.5%; up 8% including dual enrollment/Middle College. This puts us over the 5,000 headcount goal.
5. Legislative Luncheon: This year's luncheon is scheduled for November 13<sup>th</sup>, 11:00 – 1:00. Dr. Kelli Chaney will co-host for TCAT/Knoxville. The priority focus will be funding for Nuclear Technology and Mechatronics Middle College. Dr. Whaley asked Dr. Ward to invite 3 students, and Dr. Chaney will be asked to bring 3 students.
6. Fentress Project Update: An updated rendering has one less classroom for Roane State and one less TCAT bay. Teresa will send Tamsin power requirements so they can be incorporated into the plans. Denark Construction will be doing ground prep.
7. Knox Project Update: A pre-construction meeting is scheduled for the end of September. Johnson and Galyon are cleared to proceed but won't start until after this meeting, although they may set up material on the site. Scott Niermann reported that we are 10% to fundraising goal with meetings occurring daily. Hallerin Hilton Hill has joined the campaign cabinet.
8. Cumberland Project Update: Construction is ahead of schedule with exterior walls up. Diane Ward will provide an equipment list to Tamsin. The Foundation fundraising goal is \$800,000 with a portion to be allocated for scholarships.
9. Spring Convocation: The date has been set for January 9<sup>th</sup>. Dr. Karen Stout, President and CEO of Achieving the Dream will be keynote speaker.
10. Athletics Update: Ashley Rogers, former Vol and our new pitching coach, will be on campus today. As we work on getting the field ready for soccer, we may need to plan for a backup place to play if we are not ready for fall 2025 start.
11. SOAR Awards Update: Roane State will nominate Aaron Jones for the staff award; Dr. Julie Hall for the faculty award; and Troy Holt for the student award.
12. Merit Badge College Update: Dr. Whaley and Tamsin Miller met with the Great Smokey Mountains Council, and they have agreed to take over leadership of the event from Tamsin in 2025, but the event will still take place on the Roane County campus.
13. MCCC Commencement: The national President of Phi Theta Kappa will be the Commencement speaker at the 1<sup>st</sup> commencement ceremony at the prison.